

Henry County Health Board Meeting
June 3, 2009

Members Present: Jan Berghult, Dr. Art Cajigal, Van DeVilder, James Golby, Duward Inch, Dr. Holly Maes, Jan May, Dr. Doug Tomlinson,

Absent:

Also present: HCHD Staff: Gail Ripka, Administrator; Kurt Kuchle, Sandy Sommer, Duane Stevens
Karen Sumner, Carrie Titus

MINUTES

Agenda Item: I. Call to Order

Discussion/Evaluation: The quarterly meeting of the Henry County Health Board was held on June 3, 2009, at the HCHD office in Kewanee.

Action: President Jan Berghult called the meeting to order at 6:30 p.m. with 8 members in attendance.

Conclusion/Follow Up: None

Agenda Item: II. Approval of Minutes

Discussion/Evaluation: Jan Berghult entertained a motion for approval of the minutes of the March 4, 2009, meeting.

Action: Mr. Golby motioned for approval of the minutes. Motion was seconded by Dr. Tomlinson and carried via voice vote.

Conclusion/Follow Up: None

Agenda Item: III. Comments from Visitors

Discussion/Evaluation: None

Action:

Conclusion/Follow Up:

Agenda Item: IV. Department Overview - Informational Items

A. Monthly Reports: Incident & Complaint Management Reports

Discussion/Evaluation: Incident and Complaint Management Reports were included in Board packets. Complaint Report – There were no complaints in March or April.

Incident Report – During the months of February, March and April, there were 2 employee falls, 2 client falls, and damage to an employee's personal car after hitting a dumpster. There was also one report of theft; a client accused the Home Care Assistant of stealing pain pills but the investigation did not confirm that the HCA was involved. The HCA was reassigned. In March, propane tanks stored on the Ferrellgas property next door were being "bled off" prior to moving. Employees complained that exposure to propane gas caused headaches and throat irritation. The fire department was contacted and they found no indications of propane gas in HD offices.

Action: None

Conclusion/Follow Up:

B. Environmental Health

Discussion/Evaluation: Kurt reported that the State has come out with a new food sanitation examination. The instructors will never see the exam because new security rules require that the exams arrive sealed; each student is given a new seal which is to be placed on the exam and signed before turning in the completed exam.

The test for Atrazine in the water well next to the Ferrellgas property was negative. This is one more bit of evidence that any residual contamination on the property is minimal and localized.

A new sanitarian has been hired for the Colona office; Jarrod Loerzel from Mineral began employment on March 30th. The previous sanitarian resigned to take a job with the USDA.

West Nile Virus: Kurt has completed mosquito training and obtained his Pest Control applicators license. He plans to start testing mosquitoes for WNV about mid-June or when 80 degree temperatures become more consistent. He will also testing up to 5 birds this year.

Smoke Free Illinois law. In February, Governor Pat Quinn signed his first bill into law since being sworn in as governor. SB 2757 was approved to address issues related to the enforcement of the smoking ban. Since the smoking ban was originally passed last January, there has been significant confusion about enforcement. Senate Bill 2757 specifies that violations are to be treated as civil matters and the hearings will be conducted by the Illinois Department of Public Health in accordance with the Administrative Procedure Act. Previously, violations had generally been treated as criminal complaints rather than as civil matters, but there were some questions as to the legality of this procedure. IDPH had proposed rules, but JCAR (the legislative oversight body) objected to the rules, and they were never adopted. This led to sporadic and inconsistent enforcement of the smoking ban. The General Assembly hopes to evade this problem by having the Department of Public Health conduct administrative hearings for the citations. Local public health departments will enforce the Smoke Free law by issuing tickets. The state will print the tickets in packs of 25. Under the provisions of this legislation, if a person is issued a citation, they can either pay the fine without objection or they can contest the citation in accordance with the Illinois Administrative Procedure Act. The violator will be notified in writing of the time, place, and location of the hearing which will be conducted at the regional office in Peoria. 50% of the fines collected will go to the State and 50% to the local health department. Kurt noted that it's more difficult to cite individuals, so his focus will be more on writing citations for business violations.

Action: None

Conclusion/Follow Up:

C. H1N1 Influenza

Discussion/Evaluation: In late April, CDC released 25% of SNS allocation of antiviral drugs & personal protective equipment to states and localities. This included 11 million courses of treatment with antiviral drugs, enabling states to have medications and supplies on hand locally should they be needed. Gail reported that Illinois distributed the antivirals to all hospitals and local health departments. Shipment initially went to the regional site where it was repackaged for distribution and then IDOT delivered the meds to the health departments and hospitals in our region. She received a phone call at 10:00 p.m. on Thursday that the shipment was enroute to the drop site in Cambridge; however it didn't actually arrive until 4:45 a.m. Friday morning. Later Friday morning, she participated in a conference call with the State about how the medications were to be dispensed. Health Departments were informed that the antivirals could only be dispensed with a doctor's prescription; they could neither dispense nor give the meds to pharmacies. Since there were no clear directions on what the Health Dept could do, Gail made the decision to position the antivirals with local physicians. Two pallets were delivered for Henry and Stark Counties; Gail and several staff members unpacked and delivered the meds (Tamiflu & Relenza) to all private doctor's offices that same afternoon. The doctors had to sign a chain of custody form which states that the receiving authority accepts full responsibility for the materials entrusted into its possession. The meds were designated for uninsured persons who have been symptomatic for no more than 2 days. As of this date, only 4 bottles have been dispensed by doctors. Gail noted there had been no confirmed cases of H1N1 in Henry or Stark Counties.

Action: None

Conclusion/Follow Up: Gail stated that Federal health officials have already awarded H1N1 vaccine contracts to Sanofi Pasteur, Novartis and GlaxoSmithKline. In June, a major contract was also awarded to MedImmune, the makers of FluMist. MedImmune will continue to make its seasonal FluMist vaccine and also develop a vaccine targeted specifically at the H1N1 virus. FluMist is a nasal spray instead of an injection; the vaccine is formulated using live but weakened virus strains. However, like traditional flu vaccines, MedImmune's product must also be grown in eggs, an important part of a manufacturing process that takes several months. Because the H1N1 strain is new, it is unclear how well it would grow in

in the eggs, and therefore the firm was unsure of how much vaccine it would be able to make. Gail stated that in addition to the seasonal flu clinics in October, the Health Department may have to provide another round of clinics for H1N1 vaccine, which requires two doses. It will be a particular challenge to document/track the 1st and 2nd doses now because there are many providers other than physicians and the Health Dept.

Gail provided Board members with handouts with updated information about the H1N1 flu at the State and National level. Overall it has been less virulent than the seasonal flu. There are concerns that it will flare up again in the fall or over the winter.

D. Mental Health

Discussion/Evaluation: Several months ago, U.S. Representative Bill Foster's office (IL-14) had contacted Gail to inquire about any health needs in Henry & Stark Counties that either weren't being met or that might benefit from additional funding. Apparently he was fulfilling his campaign pledges by contacting local leaders and non profits to advocate for the needs of families in his District. As a result of those discussions, the Health Department has been allocated \$95,000 to develop programs for various mental health services. The funding is provided through a federal mental health agency - Substance Abuse and Mental Health Services Administration (SAMHSA). Gail stated that she had received the grant packet to apply for the funding. Because it will probably be a one year grant, Gail did not want to commit to provide direct services. Instead the focus will be on preventative services such as Teen Screen in the schools (risk assessment and on-site counseling); Mental Health First Aid (a course to teach people such as teachers, nurses, law enforcement, how to provide initial support for someone with a mental health problem); Student Assist Program (identifies adolescents whose behavior, attendance, health, interfere with the educational process and then directs these adolescents to appropriate services in the school or community);and Partner Abuse Intervention Program (services are offered to reduce and prevent domestic violence through education to abusers and assistance to the court system). Gail explained that Individuals may be court ordered to attend a Partner Abuse Intervention Program but there are none offered locally. The funds will enable local people to be trained to offer this program; one person has been trained already and another will be sent for training. These programs will be implemented when the grant money is received but she is not sure how soon that will be. Gail commented that there has been excellent collaboration with the schools and different groups in the county.

Action: None

Conclusion/Follow Up:

E. Clinic Services

Discussion/Evaluation: Sandy reported that the annual Genetics luncheon was held for school nurses, Head Start providers and area nurses and practitioners. As a result of discussion during this meeting, two more schools, Irving and Central, requested to have on-site flu clinics for their students in the fall.

At the March Board meeting, Sandy reported on concerns from the Kewanee School district about the increasing number of teen pregnancies. She had attempted to contact Charlie Eads, P.E. & Health teacher, but had not been successful. A couple HD staff had undergone adolescent sexual health training in Bloomington in April; Sandy noted that she had shared information about this training with the school but wasn't sure if anyone had attended. Jan May stated she would try to contact Mr. Eads over the summer. Dr. Maes asked which grade levels the training was geared toward and Sandy thought it was high school, ages 14-18. Dr. Maes felt it would be beneficial to provide the training to junior high students. Jan Mays explained that all students are required to take a health class in their sophomore year, so that health class would probably be the best vehicle to reach as many students as possible. Board members agreed that reducing teen pregnancy will require much more than providing birth control or a semester of education in a health class.

Action: None

Conclusion/Follow Up: A Clinic Services client satisfaction survey was included in Board packets. Of

the 179 surveys completed and returned, 73.2% rated services excellent & 24%, good.

F. Health Education

Discussion/Evaluation: Carrie Titus updated Board members on IPLAN initiatives. Nutrition education continues to be provided in Cambridge, Orion and Geneseo Schools. The Board of Education came out with a new grant that provides fresh fruit and vegetables to students during class time, outside of lunch program. Nutrition education is also required and Carrie will provide that in Cambridge schools. Carrie wrapped up the second session of Heart Smart for Women in Orion on May 18th. Attendance was very good. The Health Department has reapplied for the grant with proposed sessions in Colona, Toulon, Kewanee, and Cambridge. Cambridge Elementary Wellness committee members attended CATCH training (Coordinated Approach to Child Health) and implementation of this program will begin in August. Cambridge also initiated a community walking program in March and the participants collective walked a total of 75,000 miles. The school janitor was a "super stepper" and walked over 1,000 miles himself.

Action: None

Conclusion/Follow Up: The Community Health Education report detailing other community education activities was included in Board packets.

G. Emergency Preparedness

Discussion/Evaluation: The Health Department is hosting a full scale regional dispensing exercise from 10-12 noon on June 4th. Stark County is part of the Peoria East Region of the City Readiness Initiative (CRI) along with Tazewell, Marshall, Woodford & Peoria counties. Henry County will also be incorporated into this exercise, working with community partners such as EMS, law enforcement, fire department, both hospitals, Abilities Plus, Salvation Army, Red Cross and the Lions Alert program. The National Guard Armory in Kewanee was the intended dispensing site originally, but a couple weeks ago, higher ranking guard officials nixed that plan. The new site is Kewanee High School; Gail noted that the superintendent and staff have been very helpful and accommodating. It is hoped that lots of volunteer "victims" will participate so that we can measure throughput.

Action: None

Conclusion/Follow Up: The Emergency Preparedness report was included in Board packets.

Agenda Item: V. Financial Report

Discussion/Evaluation: Duane reported that as of the end of April, revenues should be at or above 41.67%; expenditures should be at or below 41.67%. The bank balance was \$1,381,569.52 as of April 30th. He just closed out May financial statement and the current bank balance is \$1,276,034.00. State funding has slowed down since March; however the last installment of the local health protection grant was received for the State fiscal year. Fees for service are ahead of budget in few areas at this time. Medicare is behind budget by \$37,500 and interest revenue is low due to low rates; even so, total income is currently ahead of budget projections at 43.18%. Expenditures are running below budget at 41.93%. X-ray and clinic expenses are close to budget at this time and in much better shape than in the past. Three new cars have been purchased and they are now in use. Contingency and Building expenses are over budget due to the purchase of the Ferrellgas property.

Action: None

Conclusion/Follow Up: Financial reports were included in Board Packets.

Agenda Item: VI. Action Items* (require Health Board approval)

FY 2010 Budget

Discussion/Evaluation: Copies of the proposed FY2010 budget were provided to all Board members in Board packets prior to the meeting. Jan Berghult stated that the Board Finance Committee met with Duane and Gail at 6:00 p.m. to review the proposed budget. The FY2010 operating budget is \$4,517.351 which is a 2.98% increase over the FY09 budget. Duane reviewed each line item with the committee, revenue and expenditures, and explained the rationale for increases or decreases. Jan

commented that Finance Committee members felt it was a sound operating budget, with less than a 3% increase overall, which is admirable for an operation this size. The Committee also discussed the State budget situation, the growing delay in reimbursement, and the potential of reduced revenue for programs and services in FY10. He noted that \$117,000 was budgeted for computer hardware and software; if the finances are available, the purchase will be made; if not, this expenditure will be put on hold.

Duane explained the increase in the revenue line item for Taxes; for several years, the HD has accepted the amount of \$180,000 disbursed by the County for our employee's IMRF and FICA. This year however, he budgeted \$420,375 which is the actual amount needed to cover these employee benefits. He explained that the IMRF rate has gone up from 7.21% to 10.58% which further justifies the need for the increase.

Funding for the Illinois Breast and Cervical Cancer Prevention program was increased to correspond to an increased client case load; however funding for WIC, Case Management, Teen Parent Services, Family Planning and Healthy Families was reduced by 10%. Revenue from the Illinois Department on Aging was reduced because the State is reducing the hours of service provided to clients. Revenue from Interest income was reduced due to low interest rates. Total Revenue for FY10 is projected at \$4,470,850, a 5.99% increase over FY09 budget.

The expense categories of Commodities, Contractual, Meetings & Staff were reduced. Professional Services category was increased significantly to cover architect consulting fees for the new building, for demolition of the old building and for credentialing expenses for the Health Families Illinois program. Travel expense for personal vehicles was reduced as staff must use health department vehicles whenever possible. Automobile expense is the same as FY09 with the intent to purchase 2-3 new vehicles. The Equipment expense was also increased significantly to purchase new home health software, approx \$110,000. The Salary expense reflects a 3% increase for all employees on December 1st. Total expenditures with salary for FY10 is \$4,517,351.00.

Jan Berghult commended Duane for his diligence in proposing a sound operating budget for FY10. He then called for a motion and roll call vote.

Action: Van DeVilder made a motion to approve the FY10 budget as presented. Motion was seconded by Duward Inch. Upon a roll call vote, the motion passed by a vote of 8-0. Voting Yes: Duward Inch, James Golby, Dr. Art Cajigal, Jan May, Van DeVilder, Dr. Holly Maes, Dr. Doug Tomlinson, Jan Berghult.

Conclusion/Follow Up: Duane and Gail will present this budget to the County Board Finance Committee when budget meetings are scheduled this fall.

Agenda Item: VII. Old Business
Ferrellgas Property

Discussion/Evaluation: Although the Health Department now owns the Ferrellgas property, Gail has not received written deed; however it has been recorded. Ferrellgas is paying the Health Dept. \$500 per month for rent until they get the tanks removed and property cleared off. The FY10 budget includes the estimated costs for both demolition of the building and the concrete cradle. However the expense for demolishing/removing the concrete cradle (\$1500) was deducted from the purchase price.

Action:

Conclusion/Follow Up: Gail stated that once the property is cleared, it will probably be used for additional parking the rest of this year. Plans for building are still in the idea stage.

Agenda Item: VIII. New Business

Discussion/Evaluation: None

Action:

Conclusion/Follow Up:

Agenda Item: IX. Adjournment

Discussion/Evaluation: None

Action: It was properly moved and seconded to adjourn the meeting. Motion carried.

Conclusion/Follow Up: The next quarterly meeting of the Health Board will be Wednesday, September 2, 2009.

Respectfully submitted by: _____