

**Stark County Health Board Meeting
December 5, 2017**

Present: Sharon Sager, Nancy Egelston, Doris Bogner, Lee Hager, and Kari Bush

Absent: Glenn Miller MD, Tim Haas DDS and Remi Satkauskas MD

Also Present: HCHD Staff: Duane Stevens Administrator, Kelli Humphrey, Sandy Sommer, Dorothy David, RaeAnn Tucker-Marshall, Mat Schneppe and Naomi Stahl

MINUTES

I. CALL TO ORDER AND INTRODUCTIONS

The quarterly meeting of the Stark County Health Board was held Tuesday, December 5, 2017 at the Stark County Courthouse, Toulon, IL. President Sharon Sager called the meeting to order at 6:00 p.m. with five members in attendance.

II. APPROVAL OF MINUTES

Kari Bush made a motion to approve the minutes of the September 5, 2017 with the correction to section VI A. \$95.50 Motion was seconded by Nancy Egelston and carried via voice vote.

III. DIVISION REPORTS

A. Home Care Services

The Home Health Services report was included in Board packets. Duane referred to the Statistical Record, which reported 31 visits to 8 patients in September.

The Homemaker Services report was included in the Board packets. September statistics show a total of 874.50 hours of service provided to 33 clients in September.

B. Clinical Services

Sandy referred to the Clinic Services report that was included in the Board packets. The WIC auditor had a couple of corrective actions including case load and breastfeeding peer counselor numbers. Overall it was a very good audit.

We still have some flu and pneumonia vaccines available and are still seeing walk-ins.

C. Environmental Health Services

Dorothy reported that the department is wrapping up for the year. She noted a correction to the September summary which should read all dead birds were negative for West Nile virus. Dorothy highlighted the food preparation/processing flow chart. All questions should be directed to the Health Department.

D. Emergency Preparedness

Mat went over the highlights of his report. He received notification this week that the stand-alone Stark EOP (Emergency Operations Plan) was approved by IEMA and IDPH. A Mass Casualty/Fatality Unit is now available to Stark County. The EMAT (State Mobile Support Team Unit) trailer will let us set up an EOC (Emergency Operations Center) anywhere in the county, especially when unable to manage within a fixed location.

E. Health Promotion

RaeAnn shared activity in Health Education and Promotions. She has been to a couple of organizations and also in the schools. Phase two of the tobacco grant information was highlighted.

IV. FINANCIAL REPORT

Kelli referred to the information in the packet which shows a balance of \$178,947.56 as of October 31, 2017. So far this year, the Family Planning program has provided visits to 19 clients at an average cost of \$81.45. On average, the Homemaker Client supplement program has served 1 client per month and shows a projected cost of \$22 for the year.

A. Jail Nursing

There has been an average of 2 trips per month to the jail at a total cost of \$1,249.50. The projected cost for the year is \$1,363.00.

V. DIRECTOR'S REPORT

A. Mental Health

An Assist training will be held Feb 19-20, 2018 to people in the education system. Roger will be coming to our staff to teach us how to make those referrals. We have the capacity yet are only seeing 12 individuals, in jeopardy of losing grant in our area.

VI. ACTION ITEMS*

A. Bylaws

Lee Hager made a motion to approve the Bylaws. Motion was seconded by Doris Bogner and carried via voice vote.

B. Agreement between the Stark County Board of Health and the Henry County Health Department for the Provision of Public Health Services in Stark County, Illinois.

Jim Owens, Stark County State's Attorney, has reviewed the agreement and offered changes. Kari Bush made a motion to recommend the addendum changes to the Henry County Health Board, seconded by Lee Hager. The motion carried via voice vote.

C. Review of Closed Session Meeting Minutes

There were no closed session meeting minutes to review.

VII. OTHER BUSINESS

A. Meeting Dates

The meeting date times were corrected to the starting time of 6 p.m. Discussion was held regarding the September meeting date always falling the day after Labor Day. Monday September 10, 2018 will be the meeting date this year.

B. IPLAN Update

Very few changes were needed and many praises to RaeAnn were given. We are certified.

C. Retirement

Sharon Sager announced her retirement and will pass along a replacement suggestion. Kari Bush will recommend the appointment to the Stark County board.

VIII. ADJOURNMENT

There being no further business, it was properly moved by Lee Hager seconded by Kari Bush to adjourn the meeting at 6:55 p.m. Motion carried. The next regularly scheduled meeting of the Stark County Health Board is Tuesday, March 6, 2018 at **6:00 p.m.**

Respectfully submitted by: _____